



**Mahatma Gandhi Chitrakoot Gramodaya Vishwavidyalaya Chitrakoot,
Satna, MP-485 334**

Established by Govt. of Madhya Pradesh through legislature by Act. No. 09 of Year 1991

APPLICATION FORM

(For PROFESSOR , ASSOCIATE PROFESSOR and ASSISTANT PROFESSOR)

(FILL UP SEPARATE FORM FOR EACH POST)

Advt. No : 1/18 Post No.....

Name of Post :

Post applied for.....

Bank Draft Details : Amount (Rs.) Name of Bank
..... Date

SECTION-A: GENERAL

Affix here a
Recent Passport
size Photograph

1.Name in full(In Block Letters)Dr./Mr./Mrs/Ms.....

2.Date of Birth.....(in words).....

3.Father's/Spouse Name.....

4.MailingAddress

.....Pin Code

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Tel. No(with STD code).....Mobile.....E-mail ID.....

5.PermanentAddress.....

.....Pin Code

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6. Marital Status.....7. Nationality.....

8. State of Domicile..... 9. Category: SC/ST/OBC/PWD/General.....
(in case of PWD category ,please indicate PH-OH/PH-HH/PH-VH)
(Please attach attested photocopy of Certificate)

10. Religion: Hindu/Muslim/Sikh/Christian/Buddhist/Zoroastrian(Parsis)/Jain/Neo/Others.....

11. Present Employer.....

SECTION B:

CATEGORY I :TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

12. EDUCATIONAL QUALIFICATIONS(Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/College/University	Percentage of Marks/ Final Grade	Subject(s)	Year of Passing/award

(Please attach photocopies in support)

13. Whether Ph.D. awarded: Yes **No** If Yes ,indicate the year of award.....

14. Title of Ph.D. thesis awarded.....

15. Whether qualified UGC/CSIRNET/SLET/SET Yes No

(If yes, indicate the year, and attach a photocopy of NET/SLET/SET certificate).....

16. Details of Employment Experience: (In chronological order starting with the most recent) (Attach separate sheet if necessary)

Sl. No.	Name of Employer/Status of Institute/University (Govt./Quasi Govt./Autonomous etc.)	Post held/Designation	Period of Employment		Basic salary last drawn, pay scale and Grade Pay	Nature of duties
			From	To		

17. Summary of experience/performance

Teaching Experience	From	To	Total	
			Years	Months
i. Under Graduate				
ii. Post Graduate				
iii.. Total Teaching Experience				
iv. Participation in production of Educational TV				
v. Short term/ Continuing Education/ Specialist Courses conducted				
Research Experience				
vi. Research Experience other than the period spent for obtaining M. Phil./Ph.D. Research Degree				

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR, AND EXTENSION ACTIVITIES

18. Co-curricular, extension and professional development related activities

- 1) Student related co-curricula, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling).

Sl No.	Description

- 2) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

Sl No.	Description

- 3) Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles ,etc.)

Sl No.	Description

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTION

19. RESEARCH PUBLICATIONS

(a)Books-Self authored/ co-authored/ edited (Please attach separate sheet, if necessary)

Sl. No.	Title of the Book (s)	Whether Sole Author or Co-author	Name of Publisher (with city/ country)	Month & year of publication	Refereed or Non-refereed	ISBN/ ISSN No.	Self Score Assessed

19.(b) Chapters contributed inedited books (Please attach separate sheet, if necessary)

Sl. No.	Title of Chapter(s)	Title of the Book(s)	Whether Sole Author/ Co-author	Name of Publisher (with city /country)	Month & year of Publication	Refereed or Non-refereed	ISBN/ ISSN Assessed	Self Score Assessed

19. (c) Research Articles/ Papers published in Journals/ Periodicals/ Conference proceedings/ Newspapers (Please attach separate sheet, if necessary)

Sl. No.	Title of research article / paper(s)	Name of journal (with city/ country)	Whether Sole Author/ Co-author	Month & year of publication, volume, no. & page nos.	Whether Refereed/ non-refereed	ISBN/ ISSN No.	Level (Int./ Nat./ State/ Local)	Impact Factor	Self Score Assessed

20. Research Projects Undertaken(other than that for a research degree)

(Please indicate: (a)Major Projects; (b)Minor Projects; (c)Consultancy Projects; (d)Completed Research Projects; (e)Ongoing Research Projects; (f)Whether Outcome/ Output of Projects/Policy Document forwarded to Sponsoring/ Funding Government Agency(s)etc.)

(Please attach separate sheet, if necessary)

Sl. No.	Title/Subject of Research Project(s)	Whether major or minor project	Date of Commencement	Date of Completion	Total Grants/ Funding received (Rs.)	Name of Sponsoring / Funding Agency	Whether Outcome/ Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book	Self Score Assessed

21. Research Guidance: Number of scholars who have been awarded M. Phil / Ph.D. degree under your supervision both as Guide and/ or Co-Guide:

Name of Degree	Submitted	Awarded
(i)M. Phil Degree		
(ii)Ph. D Degree:		

III. E-TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP/PAPERS

22. **Refresher Course, Methodology, Workshops, Training, Faculty Development Programs etc. attended.** (Please attach separate sheet, if necessary)

Sl. No.	Name of Course attended	Sponsoring Institution	Duration From - to ____

23. **Papers presented in Regional/ National and International Seminars/ Conferences/ Workshop/ Symposium. Indicate whether the Conference Proceedings are published.**(Please attach separate sheet, if necessary)

Sl. No.	Title/Subject of paper presented	Subject of Conference/ Seminar /Symposium/ Workshop	Organizing Institution/ and Name of City/Country	Duration From - to ____	Whether the proceedings Assessed Yes/No	Self Score Assessed

24. **Lecture/Special Lectured in Institutions of repute within the country and outside.**(Please attach a separate sheet if necessary)

Sl. No.	Title/Subject of Lecture delivered	Name and Place of Institution	Date of Lecture	Duration	Self Score Assessed

OTHER MISCELLANEOUS INFORMATION

25. (a) Membership/ Fellowship of other institutions/ professional societies:

(b) Other activities/Responsibilities:

(c) Any other relevant information, if not given above:

26. (a) Has there been any break in your academic career? If so, give details.

(b) Have you been punished during your studies at College/University? If so, give details.

(c) Have you been punished during your services or convicted by a court of law? If so, give details.

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

(e) Do you have any case pending against you in any court of law? If yes, give details.

27. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

28. If selected for appointment, what notice would you require for joining the post?

29. Names and Addresses of Two Referees*:

(i).....(ii)

.....

.....

(*Recommendations from two Referees, not related to the applicants, who are scholars closely acquainted with the applicant's academic training, accomplishment and capabilities, should preferably be obtained in **sealed envelopes** and attached with this application, or they be requested to send their commendation(s) directly to the Recruitment Cell of the University indicating Advt. Number, Post Number and Post applied for **by post** (not by e-mail)

Please indicate how you fulfill the essential as well as desirable qualifications prescribed in the advertisement

30. List of Enclosures:

- (a) Copies of Mark-sheets & certificate of educational Qualification & certificate of clearing NET/SLET/SET etc.
- (b) Copies of certificate of Teaching & Research experience.
- (c) List of publications with details, reprints of papers published and acceptance letters (in case accepted papers/articles etc.)
- (d) Copies of other relevant certificate & documents

31. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/ distorted any information or given any false statement, my application/ appointment shall liable to be summarily rejected/ terminated without notice or compensation.

Date: _____

(Signature of the Applicant)

Place: _____

32 Forwarding letter from present employer of the applicant.

Forwarded with the remarks that Shri /Ms. _____ is working in this organization in the capacity as _____ from _____ to _____ and the institution/ organization has no objection to the candidature of the applicant being considered for the post applied for as above.

Place: _____

Date: _____

Fax: _____

E-mail: _____

Signature of Head of the Institution

Name: _____

Designation: _____

Address: _____

(Rubber Stamp)

API score for the post of Assistant Professor

Name in full and present designation (if employed)			
Advt. No. 1/2018 and applied for the post of			
(A) Academic Record and Research Performance (Maximum Marks- 50%)	Maximum Marks		Division Obtained
	1 st . Div.	2 nd . Div.	Marks Obtained
High School	5	4	
Intermediate	5	4	
UG Degree*	10	8	
PG Degree*	15	12	
Ph. D.	15	12**	
Total Score	50	40	

In case First Division is not given in the Graduate/Master Degree by a University the candidates who have scored OGPA/OCPA of 6.500/10 and above will be considered as having first division.

**In case of Ph.D. Degree without course work.

(B) Assessment of Domain Knowledge and Teaching Skill (Max. Marks-30%)	Marks for each	Numbers	Marks Obtained
(I) Teaching Learning and Evaluation Related Activities			
(a) Direct Teaching	70 academic year ÷7.5		
(b)Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20 Actual hours spent per academic year ÷10		
(c)Innovative Teaching-learning methodologies, updating of subject contents/courses, mentoring etc.	10 Actual hours spent per academic year ÷10		
(II) Professional Development, co-curricular and Extension Activities			
Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	15 Actual hours spent per academic year ÷10		
Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees.	15 Actual hours spent per academic year ÷10		
Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures) in refresher/faculty development courses, dissemination and general articles and any other contribution	15 Actual hours spent per academic year ÷10		
(III) Research and Academic Contributions			
(A) Research Papers published in:			
(B) Publications other than journal articles (books, chapters in books)			
(C) Research Projects			
(i) Sponsored Project			
(ii) Consultancy Project			
(iii) Project Outcome/Outputs			
(D) Research Guidance			
(i) M.Phil.			
(ii) Ph. D.			
(E) Fellowships, Awards and invited lecturers delivered in conferences/Seminar			
(i) Fellowships/ Awards			
(ii) Invited lecturers/Papers			
(F) Development of e-learning delivery process/material			
Sub Grand Total (Max. Marks= 80%)			
(E) Interview (Max. Marks= 20%)			
Grand Total (Max. Marks= 100%)			

Signature of Candidate

API score for the post of Associate Professor

Name in full and present designation (if employed)				
Advt. No. 1/2018 and applied for the post of				
(A) Academic Record and Research Performance (Maximum Marks-20%)	Maximum Marks		Division Obtained	Marks Obtained
	1 st . Div.	2 nd . Div.		
High School	2	1		
Intermediate	2	1		
UG Degree*	4	3		
PG Degree*	6	4		
Ph. D.	6	3**		
Total Score	20	12		

In case First Division is not given in the Graduate/Master Degree by a University the candidates who have scored OGPA/OCPA of 6.500/10 and above will be considered as having first division.

**In case of Ph.D. Degree without course work.

(B) Assessment of Domain Knowledge and Teaching Skill (Max. Marks-20%)	Marks for each	Numbers	Marks Obtained
(I) Teaching Learning and Evaluation Related Activities			
(a) Direct Teaching	70 academic year \div 7.5		
(b) Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20 Actual hours spent per academic year \div 10		
(c) Innovative Teaching-learning methodologies, updating of subject contents/courses, mentoring etc.	10 Actual hours spent per academic year \div 10		
(II) Professional Development, co-curricular and Extension Activities			
Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	15 Actual hours spent per academic year \div 10		
Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees.	15 Actual hours spent per academic year \div 10		
Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures) in refresher/faculty development courses, dissemination and general articles and any other contribution	15 Actual hours spent per academic year \div 10		
(III) Research Performance and Publication-(Max.Marks 40%)			
(A) Research Papers published in:			
(B) Publications other than journal articles (books, chapters in books)			
(C) Research Projects			
(i) Sponsored Project			
(ii) Consultancy Project			
(iii) Project Outcome/Outputs			
(D) Research Guidance			
(i) M.Phil.			
(ii) Ph. D.			
(E) Fellowships, Awards and invited lecturers delivered in conferences/Seminar			
(i) Fellowships/ Awards			
(ii) Invited lecturers/Papers			
(F) Development of e-learning delivery process/material			
Sub Grand Total (Max. Marks= 80%)			
(E) Interview (Max. Marks= 20%)			
Grand Total (Max. Marks=100%)			

Signature of Candidate

API score for the post of Professor

Name in full and present designation (if employed)			
Advt. No. 1/2018 and applied for the post of			
(A) Academic Record and Research Performance (Maximum Marks-20%)	Maximum Marks		Division Obtained
	1 st . Div.	2 nd . Div.	
High School	2	1	
Intermediate	2	1	
UG Degree*	4	3	
PG Degree*	6	4	
Ph. D.	6	3**	
Total Score	20	12	

In case First Division is not given in the Graduate/Master Degree by a University the candidates who have scored OGPA/OCPA of 6.500/10 and above will be considered as having first division.

**In case of Ph.D. Degree without course work.

(B) Assessment of Domain Knowledge and Teaching Skill (Max. Marks-20%)	Marks for each	Numbers	Marks Obtained
(I) Teaching Learning and Evaluation Related Activities			
(a) Direct Teaching	70 academic year ÷7.5		
(b) Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20 Actual hours spent per academic year ÷10		
(c) Innovative Teaching-learning methodologies, updating of subject contents/courses, mentoring etc.	10 Actual hours spent per academic year ÷10		
(II) Professional Development, co-curricular and Extension Activities			
Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	15 Actual hours spent per academic year ÷10		
Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees.	15 Actual hours spent per academic year ÷10		
Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures) in refresher/faculty development courses, dissemination and general articles and any other contribution	15 Actual hours spent per academic year ÷10		
(III) Research Performance and Publication-(Max.Marks 40%)			
(A) Research Papers published in:			
(B) Publications other than journal articles (books, chapters in books)			
(C) Research Projects			
(i) Sponsored Project			
(ii) Consultancy Project			
(iii) Project Outcome/Outputs			
(D) Research Guidance			
(i) M.Phil.			
(ii) Ph. D.			
(E) Fellowships, Awards and invited lecturers delivered in conferences/Seminar			
(i) Fellowships/ Awards			
(ii) Invited lecturers/Papers			
(F) Development of e-learning delivery process/material			
Sub Grand Total (Max. Marks= 80%)			
(E) Interview (Max. Marks=20%)			
Grand Total (Max. Marks=100%)			

Signature of Candidate

Appendix-II

ACADEMIC PERFORMANCE INDICATORS (API) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR AND PROFESSOR AND FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR IN UNIVERSITIES AND COLLEGES.

	Direct Teaching Hours per week
Assistant Professor	16
Associate Professor	14
Professor	14

Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self-assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation/selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightages without changing the minimum total API scores required under this category.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Category	Nature of Activity	Assistant Professor		Associate Professor		Professor	
		Max. Score	Actual Score	Max. Score	Actual Score	Max. Score	Actual Score
I	(a)Direct Teaching	70	Actual hours spent per	60	Actual hours spent per	60	Actual hours spent per
		academic year ÷7.5		academic year ÷7.5		academic year ÷7.5	
	(b)Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20	Actual hours spent per academic year ÷10	20	Actual hours spent per academic year ÷10	10	Actual hours spent per academic year ÷10
	(c)Innovative Teaching-learning methodologies, updating of subject contents/courses, mentoring etc.	10	Actual hours spent per academic year ÷10	15	Actual hours spent per academic year ÷10	20	Actual hours spent per academic year ÷10

Note:

1. Direct Teaching 16/14/14 hours per week include the lectures/Tutorials/Practicals/Project Supervision/Field work.
2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.
3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching.

Indicatively, this could entail mentoring, guiding and counseling. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Category II	Nature of Activity	Maximum API Score	Actual score
(a)	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10
(b)	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees.	15	Actual hours spent per academic year ÷ 10
(c)	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures) in refresher/faculty development courses, dissemination and general articles and any other contribution	15	Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teacher from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences/ Engineering/ Agriculture/Medical/ Veterinary Sciences	Faculties of Languages/ Humanities/ Arts/Social Sciences/Library/ Physical education/ Management	Maximum score for University/ College teacher*
III (A)	Research Papers published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC#	10 per Publication
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author
		Subject Books, published by National level publishers, with ISBN/ISSN number or State/Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State/Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University	15 per Book for Single Author

		and posted on its website. The List will be intimated to UGC.	and posted on its website. The List will be intimated to UGC.	
		Chapters in Books published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International-10 per Chapter National-5per Chapter
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project
		(c) Major Projects with grants above Rs. 1 lakhs up to Rs. 5 lakhs	Major Projects with grants above Rs. 1 lakhs up to Rs. 3 lakhs	10 per Project
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs. 10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs. 10 lakhs and Rs. 2 lakhs respectively
III (C) (iii)	Projects Outcome/ Outputs	Patent/Technology transfer/Product/ Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/ UNICEF etc. Central/ State Govt./Local Bodies	30 for each International/ 20 for each national level output or patent. Major policy document of International bodies-30 Central Govt.-20 State Govt.-10 Local bodies-5
III (D)	RESEARCFH GUIDANCE			
III (D) (i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate
III(D) (ii)	Ph. D.	Degree awarded/Thesis submitted	Degree awarded/Thesis submitted	15/10 per candidate
III E	Fellowships, Awards and Invited lectures delivered in conferences/seminars			
III E (i)	Fellowships/ Awards	International award/Fellowship from academic bodies	International award/Fellowship from academic bodies /Associations	15 per Award/15 per Fellowship
		National award/Fellowship from academic bodies	National award/Fellowship from academic bodies/ associations	10 per Award/10 per Fellowship
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 per Award
III E (ii)	Invited lectures/ papers	International	International	7 per Award 5 per Award presented
		National level	National level	5 per Award 3 per Award presented
		State/ level University	State/ level University	3 per Award 2 per Award presented
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period.			
III (F)	Development of e-learning delivery process/material			10 per module

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1- by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor between 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/corresponding author/supervisor/mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

#The University shall identify the journals subject-wise through subject expert committee and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals

approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations with 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals." The clause 6.0.5 (i) will be strictly followed by the University.

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Brief Explanation: Based on the teacher’s self-assessment, category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, where as some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/ selection committee.

Sr. No.	Nature of Activity	Maximum Score	Self-appraisal Score	Verified API Score
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles ,not covered in Category III below)	15		
	Total Score	50		
	Minimum API Score Required	15		

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